PLACEMENT OFFER IN INTERNATIONAL SERVICES (UNPAID)
(THE FIELD, NAME, TOPIC OF THE PLACEMENT)

EMPLOYER DATA

Employer / Name of the Organisation / Company      Number of Employees
Oulu University of Applied Sciences, International Services         600 Oulu UAS / 5 Int'l Services

Address                        Postal Code
Kotkantie 1                  90250 OULU

Box                          Country

WWW Page   Contact Person for the Placement
www.oamk.fi                  Sami Niemelä

Direct Telephone Number
+358 50 542 4547

Direct E-mail
sami.niemela@oamk.fi

PLACEMENT DATA

Description of Activities
- Arrangements of the International Teacher and Staff Exchange Week to be organised in Oulu UAS campuses 9 - 13 April 2018 (www.oamk.fi/itsew2018): planning and executing the event and communication with the participants of the week.
- Assisting the International Services staff in the administration of mobility programmes and other forms of international cooperation.
- Motivating Oulu UAS's students for studying/practical training abroad together with International Services staff and the Oulu UAS student union.

Starting Time
Exactly on 4.1.2018
Can be separately agreed on

Duration of the Placement
5 Months
36 h 45 min Working Hours/Week

Salary (If Any) / "In Kind" Support to Be Provided
A possible grant from student's home university + housing (single room) provided and paid for by Oulu UAS.

Trainee is insured by the Employer at the Work
Yes
No

Additional Services Provided by the Employer (Help with Housing, Travel Etc.)
Housing is organised and paid by the employer. A Finnish language and culture course (3 ECTS cr, depends on the actual dates of traineeship).

Trainee Data

Preferred Study Field(s) of the Trainee
Business & administration, international relations, possibly studies related to event management

Skills Required
Good organisational and communication skills, outgoing and enterprising personality.
LANGUAGE SKILLS REQUIRED
Fluent oral and written English

COMPUTER/IT SKILLS REQUIRED
MS Office software, other IT skills can be seen as an asset

STUDENT MUST HAVE AN ERASMUS GRANT/ STATUS FOR THE PLACEMENT FROM HIS/HER OWN UNIVERSITY
YES NO (ALSO OTHER SUITABLE APPLICANTS ARE CONSIDERED)

ADDITIONAL REQUESTS CONCERNING THE TRAINEE
The traineeship should be started in January 2018. The traineeship should be completed by 30 of June 2018 (the earliest possible ending time 30 April 2018).

APPLICATION DATA
APPLICATION DEADLINE
15.11.2017

APPLICATION DOCUMENTS MAY BE SENT IN AN ELECTRONIC FORMAT
YES NO

REQUIRED APPLICATION DOCUMENTS
CV / RESUME
OPEN APPLICATION
STUDY RECORD
OTHER testimonials of work/international experience or relevant activities if available

FOR FURTHER INFORMATION ABOUT THE PLACEMENT AND TASKS, PLEASE CONTACT THE EMPLOYER.

APPLICATIONS SHOULD BE SENT TO:
OULU UNIVERSITY OF APPLIED SCIENCES
INTERNATIONAL SERVICES
Sami Niemelä
Kotkantie 1
FI-90250 OULU, FINLAND
sami.niemela@oamk.fi
MOBILE: +358 (0)50 542 4547

N.B! APPLICATIONS IN ELECTRONIC FORMAT ARE PREFERRED.
N.B! PRIORITY IN THE TRAINEE SELECTION IS GIVEN TO THE APPLICANTS FROM THE PARTNER INSTITUTIONS OF OULU UAS AND NORTH2NORTH MEMBER INSTITUTIONS.